



EUROPEAN FEDERATION OF TOURIST GUIDE ASSOCIATIONS

T-GUIDE-GUIDING PEOPLE WITH LEARNING DIFFICULTIES

T-GUIDE is a new course on Guiding People with Learning Difficulties offered by FEG and the European Network for Accessible Tourism (ENAT) to qualified tourist guides.

This is the final outcome of an EU funded Leonardo project, with FEG at its heart, to develop a CPD (continuing professional development) course for qualified tourist guides.

Enhance your skillset and gain access to a rapidly increasing market for guides who can competently and sensitively work with this growing clientbase.

To achieve the certificate tourist guides need to complete 4 stages:

- 1) online learning in modules each with a final assessment,
- 2) a further written assessment requiring consolidation of the knowledge gained in the initial modules,
- 3) attend a one day interactive course and
- 4) within 6 months of the course set up and conduct a real tour with a group of people with learning difficulties and then provide client feedback and self-evaluation in a portfolio of evidence.



Stages 1 and 2 need to be completed to the required standard in order to be eligible to join the full day interactive course.

The intensive one day course, which is offered in Prague, as part of the FEG European Meeting in the Czech Republic, involves practicing the use of ETUL (easy to understand language), improving understanding of the functional and social aspects of disabilities and of the relevant EU legislation. You will participate in exercises on shared understanding of learning difficulties,

developing access statements and accessible/inclusive tourism through universal design. You will develop refinements to your communication techniques and your tour planning skills.

Once you have successfully completed all four stages and are a certified T-GUIDE your name and area of qualification will be publicised on the FEG and ENAT websites.

Who should attend? ... Learning outcomes

All qualified tourist guides who would like to broaden their skills in this special niche market are eligible to register.

Only those, who have successfully completed the online learning and written assessment, will be eligible to attend the one day interactive course.

Seminar Objectives

- recognising the importance of preparing for the tour
- working with carers
- understanding of learning difficulties
- assessing and adjusting to your special audience
- using easy to understand language
- delivering walking tours or guided tours in a site or museum
- dealing with difficult situations
- enhancing body language
- developing appropriate visual aids

Training Methodology

- Responsive, participative, positive, supportive, interactive

Seminar Duration:	Monday 14 November 2016, 9.00-17.00
Seminar Venue:	Vysoka skola obchodni Praha, entrance through the courtyard Spalena 76/14, Nove Mesto, Prague
Number of Participants:	Max. of 20, min. of 8 participants
Trainers:	<ul style="list-style-type: none">• Lisa Zeiler, Austria, T-GUIDE certified expert by FEG/ENAT, Austria Tourist Guide Trainer• Viola Lewis, UK/Scotland, FEG accredited trainer & WFTGA Lead International Trainer
Registration Deadline:	31st August 2016
Seminar Cost:	195 EUR per person*
Bank Account Details:	FEG-EUROPEAN TOURIST GUIDE FED

Montepio Geral, NIB 0036 0183 99100 0397 9522
IBAN PT50 0036 0183 99100 0397 9522
MPIOPTPL

Bookings / Payment bank receipts to be sent to Paulo Cosme on:

paulocosme@feg-touristguides.org

With copy to FEG Secretariat on:

secretariat@feg-touristguides.org

Confirmation upon receipt of payment

List of the participants will be confirmed based on the order of registration date

FEG reserves the right to cancel the course if there is insufficient enrolment

Trainees who attain a pass mark on completing all elements of the T-GUIDE Course will receive a joint ENAT-FEG T-GUIDE Certificate of Competence. Trainees who fail to attain the pass mark will receive a letter from FEG informing them of their result.

**Fee includes lunch and coffee breaks, T-GUIDE online training, written assessment, full-day seminar, post-tour evaluation, certificate of competence and web promotion for all successful trainees*

Prague to Brno transfer for the main meeting programme and extra night in hotel can be arranged for the seminar participants upon demand

**PLACES ARE LIMITED!!!
EARLY BOOKINGS RECOMMENDED!!!**